

POST & BID POSITION ANNOUNCEMENT

Bargaining Units 1, 4 and 11

1. Reference #: 06-5-112 2. Position Number: 906-501-3175-XXX 3. Date of Posting: August 11, 2014

4. Classification: Transportation Engineering Technician 5. Salary Range: \$3327 - \$5007

6. Pay Differentials That Apply To Position: _____

7. Working Hours Of Position: Variable, including night work 0700-1730

8. District/Division: 06/531 Section: Construction Geographic Location: Tulare County
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.)
Determination for relocation will be made by Hiring Supervisor.

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):
Minimum qualifications are the minimum qualifications for Transportation Engineering Technician

B. Technical & Professional Skills & Abilities:

Must have a complete knowledge of contract administration paper work and documentation.

Must be able to communicate effectively in both verbal and written form.

Must be able to prepare reports and correspondence.

Must be able to use and understand computers (Excel, Access and Microsoft Word are desirable).

Must have knowledge of the Caltrans Construction Manual.

Ability to perform calculations (geometry and algebra desirable).

Ability to analyze and interpret management policies and/or directives.

Good public speaker and ability to conduct training classes.

C. License and/or Certification Requirements:

D. Physical Abilities to Perform Essential Functions:

Ability to lift up to 40 pounds

Inspector duties when needed.

Night work when required

May spend long hours on feet at job sites including walking on uneven surfaces and steep slopes.

May be exposed to heat, cold, dust, and noise.

Evaluate issues and make sound safety decisions.

Must be able to travel to project sites.

E. Other Departmental Requirements:

Travel to remote job sites may be required (Caltrans travel and reimbursement rules)

F. Duty Statement/Description of Duties: Attached

10. Final Date and Time for Receiving Bid: **August 25, 2014**

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

12. Submit Bid to:

Name: **Sheree Northern, Construction Division**

Address: **2015 E. Shields Ave., Suite 100, Fresno, CA 93726**

Telephone Number: **559-243-3575**

FAX Number: **559-230-3107**

E-mail Address: **Sheree.Northern@dot.ca.gov**

13. Window period employee must be available for contact (**Unit 1&4 Only**): From:

(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

14. Expected Reporting Date To Position (**Unit 11 Only**): **September 25, 2014**

(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)